# TABLE OF CONTENTS

<table>
<thead>
<tr>
<th>Section</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dean’s Office</td>
<td>4</td>
</tr>
<tr>
<td>Academic Programs</td>
<td>6</td>
</tr>
<tr>
<td>Business Office</td>
<td>10</td>
</tr>
<tr>
<td>Career Services</td>
<td>13</td>
</tr>
<tr>
<td>Communications</td>
<td>15</td>
</tr>
<tr>
<td>External Relations &amp; Development</td>
<td>17</td>
</tr>
<tr>
<td>Facilities</td>
<td>21</td>
</tr>
<tr>
<td>Human Resources</td>
<td>23</td>
</tr>
<tr>
<td>Information Technology</td>
<td>25</td>
</tr>
<tr>
<td>International Initiatives</td>
<td>27</td>
</tr>
<tr>
<td>Office of Research</td>
<td>28</td>
</tr>
<tr>
<td>Recruitment and Admissions</td>
<td>31</td>
</tr>
<tr>
<td>Reserve Officer Training Programs (ROTC)</td>
<td>33</td>
</tr>
<tr>
<td>The Price School in Sacramento</td>
<td>34</td>
</tr>
<tr>
<td>Student Affairs Offices</td>
<td>35</td>
</tr>
<tr>
<td>Appendix</td>
<td>38</td>
</tr>
<tr>
<td>Academic Calendar</td>
<td>39</td>
</tr>
<tr>
<td>Holiday Schedule</td>
<td>41</td>
</tr>
</tbody>
</table>
APPENDIX, CONTINUED

<table>
<thead>
<tr>
<th>Table</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hours of School Operations</td>
<td>42</td>
</tr>
<tr>
<td>Listservs</td>
<td>43</td>
</tr>
<tr>
<td>Map of UPC Campus</td>
<td>45</td>
</tr>
</tbody>
</table>
Dean’s Office
650 Childs Way
RGL 312
213-740-0350

The Office of the Dean leads the administration of the Sol Price School of Public Policy. The office has broad oversight over all units within the School and all matters related to the School’s academic, faculty affairs, research, financial and operational activities.

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jack H. Knott</td>
<td>Dean</td>
<td><a href="mailto:jhknott@price.usc.edu">jhknott@price.usc.edu</a></td>
</tr>
<tr>
<td>Michael B. Nichol</td>
<td>Vice Dean, Faculty Affairs</td>
<td><a href="mailto:mnichol@price.usc.edu">mnichol@price.usc.edu</a></td>
</tr>
<tr>
<td>Marlon Boarnet</td>
<td>Vice Dean, Academic Affairs</td>
<td><a href="mailto:boarnet@price.usc.edu">boarnet@price.usc.edu</a></td>
</tr>
<tr>
<td>Neeraj Sood</td>
<td>Vice Dean, Research &amp; Technology</td>
<td><a href="mailto:nsood@price.usc.edu">nsood@price.usc.edu</a></td>
</tr>
<tr>
<td>Regina Nordahl</td>
<td>Associate Dean, Finance/Admin</td>
<td><a href="mailto:rnordahl@price.usc.edu">rnordahl@price.usc.edu</a></td>
</tr>
<tr>
<td>Allison Kay</td>
<td>Administrative Assistant</td>
<td><a href="mailto:kayallis@price.usc.edu">kayallis@price.usc.edu</a></td>
</tr>
<tr>
<td>Yurri Hyun</td>
<td>Faculty Coordinator</td>
<td><a href="mailto:yhyun@price.usc.edu">yhyun@price.usc.edu</a></td>
</tr>
<tr>
<td>TBD</td>
<td>Director of Special Projects</td>
<td>TBD</td>
</tr>
<tr>
<td>Constance Rodgers</td>
<td>Executive Assistant to the Dean</td>
<td><a href="mailto:crodgers@price.usc.edu">crodgers@price.usc.edu</a></td>
</tr>
</tbody>
</table>

USC and Price School Websites

USC Main Webpage
http://www.usc.edu/

Price School Main Webpage
http://priceschool.usc.edu/

USC Faculty Portal
http://www.usc.edu/academe/faculty/

My USC Portal
https://my.usc.edu/portal/guest.php

Price School Facts
http://priceschool.usc.edu/about/facts/
### Dean’s Office Services:

<table>
<thead>
<tr>
<th>Service</th>
<th>Contact</th>
</tr>
</thead>
<tbody>
<tr>
<td>Emergencies</td>
<td>Regina Nordahl</td>
</tr>
<tr>
<td>Faculty Contracts</td>
<td>Yurri Hyun</td>
</tr>
<tr>
<td>Faculty Recruitment Support</td>
<td>Yurri Hyun</td>
</tr>
<tr>
<td>Facilities</td>
<td>Matt Loggins</td>
</tr>
<tr>
<td>Federal Express/UPS/Mailing/Postage Services</td>
<td>Allison Kay or Student Worker</td>
</tr>
<tr>
<td>Financial or Administrative Operations</td>
<td>Regina Nordahl</td>
</tr>
<tr>
<td>General Inquiries</td>
<td>Allison Kay or Student Worker</td>
</tr>
<tr>
<td>Guest Parking Reservations</td>
<td>Allison Kay or Student Worker</td>
</tr>
<tr>
<td>Master Calendar</td>
<td>Allison Kay</td>
</tr>
<tr>
<td>New Faculty Set-up</td>
<td>Yurri Hyun</td>
</tr>
<tr>
<td>Office Supplies</td>
<td>Allison Kay</td>
</tr>
<tr>
<td>Open Offices/Classrooms</td>
<td>Allison Kay or Student Worker</td>
</tr>
<tr>
<td>Reimbursements</td>
<td>Allison Kay</td>
</tr>
<tr>
<td>Reserve Classroom or Meeting Room</td>
<td>Allison Kay</td>
</tr>
<tr>
<td>Security Issues</td>
<td>Regina Nordahl</td>
</tr>
<tr>
<td>Space Issues</td>
<td>Regina Nordahl</td>
</tr>
<tr>
<td>Special Requests</td>
<td>Allison Kay or Regina Nordahl</td>
</tr>
<tr>
<td>Travel Arrangements</td>
<td>Allison Kay</td>
</tr>
<tr>
<td>University Club Reservations</td>
<td>Allison Kay or Student Worker</td>
</tr>
</tbody>
</table>
The Academic Programs Office provides support to faculty, students and staff for degree programs, including academic advisement, D-clearance and other individual programmatic functions. Each degree program is led by a faculty director and is supported by at least one program administrator.

Academic Programs also oversees class scheduling and class space management, curricular revisions, adjunct faculty hiring and contracts and the dissemination of academic policies and information.

Listed below are the academic programs office staff and a list of the academic program directors and the program administrators.

Kattie Johnson Senior Administrative Director 213-740-4535 kjohnso@price.usc.edu
Abi Ingleton Administrative Assistant 213-740-1460 abic@price.usc.edu
Jennifer Hsu Academic Affairs Coordinator 213-821-2517 hsujenni@price.usc.edu
Ellie Tostado Adjunct faculty Coordinator 213-740-1461 tostado@price.usc.edu

Degree Programs

Undergraduate Program (BS, PPD)
Program Director: Dr. Lavonna Lewis
Program Administrator: Nam Ung

Graduate Programs in Health (MHA, EMHA)
Program Director: Dr. Michael B. Nichol
Program Administrators: Shaunna Thomas (EMHA)
Liam Gillen (MHA)

Graduate Programs in Public Administration (MPA, Ph.D-Public Administration)
Program Director: Dr. Peter Robertson
Program Administrators: Kim Greene
June Muranaka
### Academic Programs Office, Continued

**Graduate Programs in Public Policy**
- (MPP, Ph.D- Public Policy and Management)
- Program Director: Dr. Antonio M. Bento
- Program Administrator: Suzanne Alexander

### Degree Programs

**Graduate Programs in Real Estate Development**
- (MRED)
- Program Director: Dr. Christian L. Redfearn
- Program Administrator: Sonia Savoulian
  Russ Sommer (BS, RED)

**Graduate Programs in Urban Planning and Development**
- (MPL, Ph.D-Urban Planning and Development)
- Program Director: Dr. Marlon Boarne
- Program Administrator: Julie Kim

**Master in Nonprofit Leadership and Management**
- (MNLM)
- Program Director: Nicole Esparza
- Program Administrator: Rosana Padilla-Martinez

**Executive Master of Leadership**
- (EML)
- Program Director: Dr. Robert Denhardt
- Program Administrator: Rosanna Padilla-Martinez

**Master of International Public Policy and Management**
- (IPPAM)
- Program Director: Dr. Joyce Mann
- Program Administrator: Ann Abrahamyan

**Doctor of Policy, Planning and Development**
- (DPPD) Professional Doctorate
- Program Director: Debbie Natoli
- Program Administrator: Ashley Coelho

**Online Learning**
- Program Director: Susan Gauthsch
- Director of Technology: Curtis Wang

### USC and Price Webpages

**USC Main Webpage**
[http://www.usc.edu/](http://www.usc.edu/)

**Price School Main Webpage**
[http://priceschool.usc.edu/](http://priceschool.usc.edu/)
Price Online Learning
http://priceschool.usc.edu/programs/online-learning/

MyUSC Portal
http://my.usc.edu (requires USC Log In- see Email Setup & Issues)
• Log in to access USC announcements, news, and links to other university services.
• Post your syllabus on the schedule of classes through this site.

Academic Programs Office, Continued

Blackboard (for instructors) 740-0555
https://blackboard.usc.edu/
http://www.usc.edu/its/blackboard/support/make_course_available.html
• Instructors are responsible for posting their syllabus.
• Blackboard accounts will be accessible once the schedule of classes goes live and an instructor has been assigned to the course.

Class Rosters
https://grs.usc.edu

Class Schedules
http://web-app.usc.edu/soc/

Disability Services and Programs
http://www.usc.edu/student-affairs/asn/dsp

Grades (All Grading On-line)
http://www.usc.edu/dept/ARR/grades/

Harassment Awareness and Prevention Training
Through Trojan Learn: Employees.usc.edu

Library Services
http://www.usc.edu/libraries/

Parking Availability & Tram Schedule
http://transnet.usc.edu/

Text Book Orders
http://www.usc.edu/aux-services/bookstore/ftr.html
### Academic Programs Office, Continued

<table>
<thead>
<tr>
<th>Academic Program Office Services</th>
<th>Contact</th>
</tr>
</thead>
<tbody>
<tr>
<td>Academic Advisement</td>
<td>Program Administrators</td>
</tr>
<tr>
<td>D-Clearance</td>
<td>Program Administrators</td>
</tr>
<tr>
<td>Adjunct Faculty Hiring</td>
<td><a href="http://www.usc.edu/jobs">www.usc.edu/jobs</a></td>
</tr>
<tr>
<td>Bay Area Policy Forum</td>
<td>Suzanne Alexander</td>
</tr>
<tr>
<td>Class Cancellations</td>
<td>Email students through Blackboard</td>
</tr>
<tr>
<td>Class Evaluations</td>
<td>Carmen Gomez</td>
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<tr>
<td>Class Rosters</td>
<td>See website</td>
</tr>
<tr>
<td>Class Scheduling</td>
<td>Jennifer Hsu</td>
</tr>
<tr>
<td>Classroom Facilities Issues</td>
<td>Matt Loggins</td>
</tr>
<tr>
<td>Computing Resources</td>
<td>IT Office</td>
</tr>
<tr>
<td>Copies (48 hours prior notice required)</td>
<td>Abi Ingleton</td>
</tr>
<tr>
<td>Copy Codes</td>
<td>Matt Loggins</td>
</tr>
<tr>
<td>Distance Education</td>
<td>Curtis Wang</td>
</tr>
<tr>
<td>Door Codes/Keys</td>
<td>Matt Loggins</td>
</tr>
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<td>Email Setup &amp; Issues</td>
<td>IT Office</td>
</tr>
<tr>
<td>Equipment Requests</td>
<td>IT Office</td>
</tr>
<tr>
<td>Guest Parking for Class Lectures (Requires 48 Hour Notice)</td>
<td>Ellie Tostado</td>
</tr>
<tr>
<td>International Student Travel</td>
<td>Ginger Li</td>
</tr>
<tr>
<td>Lost and Found</td>
<td>Abi Ingleton</td>
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<tr>
<td>MPA/MPP Lab</td>
<td>Suzanne Alexander, Kim Greene &amp; June Muranaka</td>
</tr>
<tr>
<td>On-Line MPA Residencies</td>
<td>Kim Greene</td>
</tr>
<tr>
<td>Opening Classrooms/Offices</td>
<td>Dean’s Office</td>
</tr>
<tr>
<td>Payroll Issues</td>
<td>Vangie Dupas</td>
</tr>
<tr>
<td>Repository for Exams, Papers-Student Pickup</td>
<td>Abi Ingleton</td>
</tr>
<tr>
<td>Student Incident Reporting</td>
<td>Carol Rush</td>
</tr>
<tr>
<td>Text Book/Book Readers Orders</td>
<td>Ellie Tostado</td>
</tr>
<tr>
<td>Trojan Time-Timesheet Questions-Students</td>
<td>Vangie Dupas</td>
</tr>
<tr>
<td>Trojan Time-Timesheet Questions-Adjunct Faculty</td>
<td>Milrose Benitez</td>
</tr>
</tbody>
</table>
**Business Office**  
3434 S. Grand  
CAL 130

The Price Business Office supports the Sol Price School of Public Policy in meeting its organizational, financial and administrative goals. The Business Office provides support in the areas of budgeting, financial reporting, fiscal management, operations, payroll matters and vendor relations. Through the development and implementation of policies and procedures, the Price Business Office ensures that the Price School has the tools and knowledge needed to operate efficiently and effectively in accordance with University, federal and state guidelines.

Melissa Azarcon  
Senior Business Officer  
213-821-8176  
mazarcon@price.usc.edu

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Financial Manager  
213-821-8183  
jeann@price.usc.edu

Nikki Berhane  
Business Manager  
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Special Projects  
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mlam@price.usc.edu

Gino De Los Reyes  
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213-821-8247  
gldelosr@price.usc.edu

Erin Sigman  
Business Analyst  
213-821-8199  
erinsgm@price.usc.edu

Vangie Dupas  
Payroll Supervisor  
213-821-8187  
dupas@price.usc.edu

Milrose Benitez  
Payroll Technician  
213-821-8239  
mebenite@price.usc.edu

**USC and Price School Websites**

USC Kuali Financial System Webpage  
[http://fbs.usc.edu/depts/kuali](http://fbs.usc.edu/depts/kuali)

USC Kuali User Guide (Purchasing, e-market, DV/DVQE)  

USC Business Service  
[http://businessservices.usc.edu/](http://businessservices.usc.edu/)

USC eCert-Effort Reporting  
[http://fbs.usc.edu/depts/ofa/page/4118/policies/](http://fbs.usc.edu/depts/ofa/page/4118/policies/)

USC Research Administration (TARA)  
[https://research.usc.edu/usc-research-administration-system/](https://research.usc.edu/usc-research-administration-system/)
<table>
<thead>
<tr>
<th>Business Office Services</th>
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<tbody>
<tr>
<td>All Types of Financial Inquiries</td>
<td>Jean Nguyen, Nikki Berhane, Gino De Los Reyes, Maria Lam</td>
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<td>Audits</td>
<td>Jean Nguyen or Nikki Berhane</td>
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<td>Account Status/Cognos Report</td>
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<td>Melissa Azarcon</td>
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<td>Cash Advance for University Travel</td>
<td>Jean Nguyen, Nikki Berhane, Gino De Los Reyes, Maria Lam</td>
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<tr>
<td>eCert-Effort Reporting</td>
<td>Meggy Frye</td>
</tr>
<tr>
<td>eMarket Purchasing System</td>
<td>Jean Nguyen, Nikki Berhane, Gino De Los Reyes, Maria Lam</td>
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<td>Expense Reports</td>
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<td>Endowment &amp; Gift Accounts</td>
<td>Melissa Azarcon</td>
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<tr>
<td>Faculty Research Allowance</td>
<td>Gino De Los Reyes</td>
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<tr>
<td>Financial Reporting</td>
<td>Melissa Azarcon</td>
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<td>Independent Contractor Payments</td>
<td>Jean Nguyen, Nikki Berhane, Gino De Los Reyes, Maria Lam</td>
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<td>Internal Requisitions</td>
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<td>Non-Employee/Guests Services (iVIP)</td>
<td>Vangie Dupas</td>
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<tr>
<td>KUALI Financial System</td>
<td>Melissa Azarcon</td>
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<td>Payroll</td>
<td>Vangie Dupas, Erin Sigman, Milrose Benitez</td>
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<tr>
<td>Procurement Cards</td>
<td>Nikki Berhane, Jean Nguyen</td>
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<td>Purchase Orders</td>
<td>Jean Nguyen, Nikki Berhane, Gino De Los Reyes, Maria Lam</td>
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<td>Reimbursements (DVQE)-Grants Acct</td>
<td>Meggy Frye, Elizabeth Gatchalian, Nalini Gujuluva</td>
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<tr>
<td>Reimbursements (DVQE)-Non-Grants Acct</td>
<td>Jean Nguyen, Nikki Berhane, Gino De Los Reyes, Maria Lam</td>
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<td>Setting Up New Accounts</td>
<td>Melissa Azarcon</td>
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<tr>
<td>TARA Contracts &amp; Grants System</td>
<td>Meggy Frye</td>
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<tr>
<td>Travel Cards</td>
<td>Jean Nguyen, Nikki Berhane</td>
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<tr>
<td>Trojan Time Payroll System-Staff, Students</td>
<td>Vangie Dupas, Erin Sigman</td>
</tr>
<tr>
<td>Trojan Time Payroll -Adjunct Faculty</td>
<td>Milrose Benitez</td>
</tr>
<tr>
<td>Unrestricted Accounts</td>
<td>Nikki Berhane, Gino De Los Reyes</td>
</tr>
</tbody>
</table>
Many of our business services are supported based on the account designation. New faculty should meet with Melissa Azarcon to establish all new accounts and meet the business office staff assigned to support your specific account designation (unrestricted, endowment or gift accounts). This will provide you with a direct point of contact for your all of your business office requests.

For routine requests, such as a reimbursement, cash advance for university travel, ordering supplies, a requisition or purchase order; if you are not supported by a Center or if your request is in support of a School activity, the Dean’s Office can be your point of contact to assist you with these services.
Career Services
3518 Trousdale Parkway
VKC 383, VKC 384, VKC 385, VKC 386

For more than 80 years, the USC Sol Price School of Public Policy has prepared some of the nation’s most dedicated leaders and connected them with influential organizations that help solve the world’s most complex challenges. The Office of Career Services assists students with internship and employment opportunities; provides tailored career advisement; organizes networking events, facilitates alumni involvement; and conducts career panels so that students develop a strong professional network before graduating. In addition, the Office of Career Services hosts numerous professional development workshops, programs and events so that students are prepared for a professional career upon graduation.

Scott Turner  Director of Career Services  213-740-7481  ssturner@price.usc.edu
Lisa Luna  Career Services Advisor  213-740-0546  lluna@price.usc.edu
Julie Labich  Associate Director  213-740-8174  samere@price.usc.edu
Seema Yedavalli  Assistant Director  213-740-0533  yedavall@price.usc.edu

Price School Websites

Price School Webpage
http://priceschool.usc.edu/

Price School Career Services Webpage
http://priceschool.usc.edu/careers/

Contact
Scott Turner
Seema Yedavalli
Lisa Luna
Julie Labich/Seema Yedavalli
Julie Labich
## Career Services, Continued

<table>
<thead>
<tr>
<th>Career Services:</th>
<th>Contact</th>
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<tbody>
<tr>
<td>Events</td>
<td>Lisa Luna</td>
</tr>
<tr>
<td>Externships</td>
<td>Seema Yedavalli</td>
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<tr>
<td>Fellowships</td>
<td>Seema Yedavalli</td>
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<tr>
<td>Internships</td>
<td>Lisa Luna</td>
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<tr>
<td>Job Announcements</td>
<td>Julie Labich</td>
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<tr>
<td>Mentor Program</td>
<td>Seema Yedavalli</td>
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<td>New Employers</td>
<td>Julie Labich</td>
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<td>New Programming</td>
<td>Scott Turner</td>
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<td>Newsletter</td>
<td>Seema Yedavalli</td>
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<td>PriceNet</td>
<td>Lisa Luna</td>
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<tr>
<td>Workshops</td>
<td>Seema Yedavalli</td>
</tr>
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</table>
Communications Office
1150 S. Olive Street, Suite 1500
AT&T
213-740-2695

The Price School’s Office of Communications is responsible for peer institution communications, student recruitment materials, the Price School’s Website, generating content and producing the Price electronic newsletter six times per year, special Price School videos, photography and Flickr slide shows, Price polling and events twitter accounts, recommending YouTube content, coordinating with central USC Communications on media relations, publicity for high-profile events, and content for the USC Chronicle, Trojan Family Magazine and the USC News website, and speech writing for the dean’s office.

Jan Peterson    Director of Communications   213-821-8242  janispet@price.usc.edu
Ben Dimapindan  Associate Director           213-821-8250  bdimapin@price.usc.edu
Deirdre Flanagan Communications Coordinator 213-740-2695  dmflanag@price.usc.edu

USC and Price School Websites

USC Main Webpage
http://www.usc.edu

Price School Main Webpage
http://priceschool.usc.edu/

Social Media Accounts
Twitter
Facebook
LinkedIn
YouTube
Flickr
Pinterest
iTunes University

Contact
Communications Office
Communications Office
Development & Career Services
Price Video Services
Communications Office
Student Affairs Office
Price Video Services
## Communications Services, Continued

**Communications Services:**
- Faculty Webpage updates
- General Questions
- Price Newsletter
- Media Relations
- Price School Experts List
- Print Media
- Special Projects

**Contact**
- Ben Dimapindan
- Deirdre Flanagan
- Ben Dimapindan
- Central USC Media Office
- Deirdre Flanagan
- Jan Peterson
The Office of External Relations and Development provides a broad array of services to support the School’s external relations, outreach, fundraising and development activities. These services include: capital campaign and fundraising strategy development, prospect research, database management, proposal preparation, grant writing, annual giving programs, planned giving, gift recording and processing, financial management, special events planning and oversight, donor relations/stewardship, board/volunteer management and any special project requiring external relations or outreach involvement.

**Price School**

John Sonego  
**Associate Dean**  
213-821-8244  
sonego@price.usc.edu

Caroline Bhalla  
**Director of Development**  
213-740-5134  
cbhalla@price.usc.edu

Kristi Patton  
**Director of Alumni Relat.**  
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kkpatton@price.usc.edu

Melissa Bersofsky  
**Executive Director**  
213-821-8243  
bersofsk@price.usc.edu

Megan Goulding  
**Director of Development**  
213-821-8188  
mgouldin@price.usc.edu

Heidi Rosano  
**Director of Events**  
213-821-8189  
hdeleon@price.usc.edu

Kristen Descombes  
**Manager of Events**  
213-821-0417  
descome@price.usc.edu

Miguel Mendez  
**Development Coordinator**  
213-821-0249  
momendez@price.usc.edu

**Lusk Center**

Richard Green  
**Director**  
213-740-4093  
richarkg@price.usc.edu

Ravaut Benitez  
**Programs Assistant**  
213-821-5468  
rbenitez@price.usc.edu

J.D. Brown  
**Associate Director of Dev.**  
213-740-1835  
jeffredb@price.usc.edu

Janet Bustillo  
**MRED Program Coordinator**  
213-821-2202  
jbustill@price.usc.edu

Suzanne Ekerling  
**Executive Director of Dev.**  
213-740-5516  
ekering@price.usc.edu

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**Director of Marketing**  
213-740-1463  
mellis@price.usc.edu

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**Manager of Events**  
213-740-5822  
frappier@price.usc.edu

Art Henares  
**Business Analyst**  
213-821-6018  
henares@price.usc.edu

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**Program Manager**  
213-821-1031  
meperalt@price.usc.edu

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**Managing Director**  
213-740-7779  
sonias@price.usc.edu

Nina Tibayan  
**Director of Administration**  
213-740-0969  
tibayan@price.usc.edu
External Relations & Development Office, Continued

Center for Philanthropy and Public Policy
Jim Ferris  Director  213-740-0388 jferris@price.usc.edu
Nicholas Williams  Associate Director  213-740-8557 npwillia@price.usc.edu
Farrah Azizi  Development Officer  213-740-1776 fazizi@price.usc.edu
Gregg Millward  Senior Dir. of Development  213-740-1776 gmillwar@usc.edu
Deborah Wong  Event’s Coordinator  213-821-1262 deboraqw@price.usc.edu
Linda Sturm  Administrative Coordinator  213-740-9492 lindas@price.usc.edu

California Central - USC Villaraigosa Initiative
Paula Daniels  Executive Director  213-821-0416 pdaniels@usc.edu
Martha Dourisboure  Assistant Director  213-821-0411 dourisbo@price.usc.edu

Schaeffer Center
Jason Doctor  Director of Health Inf.  213-821-8142 jdoctor@usc.edu
Paul Ginsburg  Director of Public Policy  213-821-7948 pginsburg@usc.edu
Dana Goldman  Director  213-821-7948 dpgoldma@usc.edu
Ann Harada  Managing Director  213-821-1764 harada@usc.edu
Geoffrey Joyce  Director of Health Policy  213-821-7958 gjoyce@healthpolicy.usc.edu
Grant Lawless  Director of Bus. & Indus.  213-821-6181 glawless@usc.edu
Jeff McCombs  Director of Graduate Studies  213-821-7941 jmccombs@usc.edu
Neeraj Sood  Director of Research  213-821-7949 nsood@healthpolicy.usc.edu
Patricia St. Clair  Director of Data Core  213-821-6479 pstclair@usc.edu
Sadena Thevarajah  Director of Ext. Affairs  213-821-7978 thevaraj@usc.edu
Cristina Wilson  Dir. of Finance & Res. Admin  213-821-1408 crwilson@usc.edu
Julie Zissimopoulos  Associate Director  213-821-7947 zissimop@usc.edu
Kayleigh Barnes  Project Specialist  kayleighb@usc.edu
Laura Gascue  Programmer  213-821-7950 gascue@usc.edu
Sara Geiger  Assist. to the Director  213-821-5223 sjgeiger@usc.edu
Stephanie Hdt  Policy Comm. Associate  213-821-4555 hdt@healthpolicy.usc.edu
Tara Knight  Program Manager  213-821-7947 knight@healthpolicy.usc.edu
Duncan Ermini Leaf  Research programmer  213-821-6474 defael@healthpolicy.usc.edu
Samantha Malisos  Administrative Assistant II  213-821-7960 malisos@usc.edu
Brendan Rabideau  Research Programmer  213-821-7962 rabideau@usc.edu
Rocio Ribero  Project Specialist  213-821-6468 rrribero@usc.edu
Devin Stambler  Special Events Associate  213-821-7967 dstamble@usc.edu
Bryan Tysinger  Research programmer  213-821-7964 btytsinge@usc.edu
Irene Vidyanti  Collaborating programmer  vidyanti@usc.edu
External Relations & Development Office, Continued

Jillian Wallis  Research Data Admin.  213-821-6180  wallisj@healthpolicy.usc.edu
Briana White  Program Manager  213-821-7968  brianawh@usc.edu

Price School Websites

Price School Alumni Webpage
   http://priceschool.usc.edu/alumni/

Price School Giving Webpage
   http://priceschool.usc.edu/alumni/giving/

Development Services:
Administrative & Financial Support
Alumni Relations
Annual Giving
Athenian Society
Board of Councilors
Corporate & Foundation Relations
Dean’s Speaker Series
Donor Stewardship
Donor Engagement Materials
Event Planning
Estate Planning Gifts
External Relations
Federal Relations
Fundraising
Fundraising Communication Strategies
Gift Agreements
Guardian Awards Event
Major Gifts
Outreach Programs
Philanthropy Capacity Building
Planned Giving
Price Capital Campaign Support
Price Parents & Parent’s Council
Price Leadership Council

Contact
Miguel Mendez
Kristi Patton
John Sonego & Caroline Bhalla
Caroline Bhalla
Heidi Rosano
John Sonego & Megan Goulding
Kristi Patton
Kristen Descombes
Megan Goulding
Heidi Rosano & Kristen Descombes
John Sonego
John Sonego
John Sonego
John Sonego
John Sonego & Melissa Bersofsky
Megan Goulding
John Sonego
Heidi rosano
John Sonego & Melissa Bersofsky
John Sonego
Megan Goulding
Melissa Bersofsky
Melissa Bersofsky
Melissa Bersofsky
Kristi Patton
## External Relations & Development Office, Continued

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<th>Special Requests</th>
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<td>USC Alumni Association Board</td>
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<tr>
<td>Volunteer Boards</td>
<td>Kristi Patton</td>
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</table>
Facilities Office
VLC 378
213-740-7271

The Price Facilities Office in conjunction with the USC Facilities Maintenance Services is responsible for the day to day operation, repair and maintenance of Price buildings, infrastructure and grounds on the University Park Campus. The office services a diverse set of operational activities at Ralph and Godly Lewis Hall, the Von KleinSchmid Building, the Gateway Building, the PE Building, the Student Union Building, the CAL Building, the AT&T Building and the Accounting Building.

Matt Loggins  Facilities Director  213-821-1511 loggins@price.usc.edu
Harry Van Dort  Facilities Coordinator  213-740-7271 vandort@price.usc.edu
Mike Spirtos  Facilities Assistant  213-821-2412 mmspirto@usc.edu
Teresa Tonjes  Security Guard  805-210-9090 teresa.tonjes@yahoo.com

Other Important Numbers
Facilities Emergency Number  213-740-6833
USC Emergency Number  213-740-4321

USC Websites

USC Emergency Website  http://emergency.usc.edu/
USC Travel Emergencies  http://procurement.usc.edu/travel/emergencies/
USC Trojan Alert  https://trojansalert.usc.edu/index.php?CCheck=1
Maintaining your Class in an Emergency  https://faculty.usc.edu/new/before-you-arrive/teaching/
USC Facilities Webpage  http://facilities.usc.edu/
Facilities Office, Continued

Facilities Services:
Building Work Orders (lights out, etc.)
Classroom Issues in General
Copier Problems
Copy Codes
Emergency Procedures
Emergency Preparedness Plan
Furniture
Hot/Cold Issues
Janitorial Services
Keys
Mail Boxes & Distribution
Moving
Office Temperature
Copy Paper Order
Price Letterhead & Envelopes
Renovations
Security
Special Requests
Telephone Questions/Problems
Coffee Bar/Water Supplies

Contact
Matt Loggins
Matt Loggins or Harry Van Dort
Harry Van Dort
Matt Loggins
Mike Spirto
Mike Spirto
Matt Loggins
Harry Van Dort
Harry Van Dort
Harry Van Dort
Harry Van Dort
Harry Van Dort
Matt Loggins
Harry Van Dort
Harry Van Dort
Harry Van Dort
Matt Loggins
Matt Loggins or Regina Nordahl
Matt Loggins
Harry Van Dort
Harry Van Dort
Human Resources Office
3434 S. Grand
CAL 130-G
213-821-9191

Led by Director Gail Uyeda, the Human Resources Department of the Price School of Public Policy of USC provides employees with guidance and support for various HR functions including: recruitment, hiring, talent management, on-boarding, benefits assistance, employment practices, university policies, compliance, performance appraisals, coaching and counseling, reorganizations and other related services.

Gail Uyeda    Human Resources Director    213-821-8191    guyeda@price.usc.edu

USC and Price School Websites

Price School Intranet Webpage
http://priceschool.usc.edu/intranet/

USC Benefits
http://www.usc.edu/dept/Benefits/

USC Equity & Diversity Office
http://www.usc.edu/dept/hr/equity_diversity/

USC Employee Gateway
http://employees.usc.edu/

USC Human Resources Administration
http://www.usc.edu/dept/hr/hra/

USC Policies
http://policies.usc.edu/
# Human Resources Office, Continued

**Human Resources Services:**

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<td>Coordinating Staff Employee Candidate Interviews</td>
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<td>Discipline Matters</td>
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<td>Independent Contract Agreements (ICAs)</td>
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<td>Identification Cards-USCard</td>
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<td>Recruitment-Staff &amp; Research Candidates</td>
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<td>Screening Potential Staff Employee Candidates</td>
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<td>Student Incident Reporting</td>
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<td>Talent Management</td>
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<td>Temporary Services</td>
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<td>Training Assistance</td>
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<td>USCard Assistance</td>
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Information Technology Office
3434 S. Grand
CAL 130

The Price Information Technology Office provides leadership and support in information technology across the School and in conjunction with the USC Information Technology Services. Price IT promotes IT solutions that improve and enhance the teaching, learning, research and administrative operations. The staff provides hands on support for most IT matters and they have the ability to facilitate solutions with the University’s central IT services when needed. The Price IT Office provides a wide variety of IT, desktop, video and digital media services.

CAL Office (CAL 130-B)
James McPartlan      IT Director      213-740-6081  mcpartla@price.usc.edu

Lewis Hall Office (RGL 242)
Daniel George        IT Manager      213-740-2174  danielge@price.usc.edu
Anthony Burgos       IT Consultant   213-740-0369  ab_430@price.usc.edu

Gateway Office (GWA Unit A)
Marcus Como          IT Consultant   213-740-3584  como@price.usc.edu

ROTC Office (PED 115B)
Cathy DesLauriers    IT Manager      213-821-1034  cathyd@rotc.usc.edu

Price Video Services
3434 S. Grand Ave
CAL 130-C

Jonathan Schwartz    Digital Media Mgr 213-359-7849  jonls@price.usc.edu
Ryan Hedden          Video Producer   213-821-6989  hedden@usc.edu
USC and Price School Websites

Price School IT Webpage
http://priceschool.usc.edu/intranet/mis

USC IT Website
http://www.usc.edu/its/

IT Services:

<table>
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<tr>
<th>Service</th>
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<tbody>
<tr>
<td>Price Help Desk</td>
<td><a href="mailto:priceit@usc.edu">priceit@usc.edu</a></td>
<td>213-740-2174</td>
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<tr>
<td>Help Desk</td>
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<tr>
<td>Accounts</td>
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<td>Network Printer and Scanner Problems</td>
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<td>Desktop Issues</td>
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<td>Price Email Set Up</td>
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Purchasing

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<tbody>
<tr>
<td>Computing Equipment Purchases</td>
<td>James McPartlan</td>
<td>213-740-2174</td>
</tr>
<tr>
<td>(Computers, Printers, Laptops, Tablets, etc.)</td>
<td><a href="mailto:mcpartla@usc.edu">mcpartla@usc.edu</a></td>
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<tr>
<td>Software Purchase &amp; Licensing</td>
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Price Video Services

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<th>Service</th>
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<tr>
<td>Adobe Connect Set-up</td>
<td><a href="mailto:pvs@price.usc.edu">pvs@price.usc.edu</a></td>
<td></td>
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<tr>
<td>Polycom Phone Set-up</td>
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<td>Video-conferencing</td>
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<td>Video-taping</td>
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<td>Price YouTube Channel</td>
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<td>Price iTunes U Channel</td>
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<td>Distance Learning Support</td>
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Schaeffer Center Help Desk

<table>
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<tr>
<th>Service</th>
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<tbody>
<tr>
<td><a href="mailto:ithelp@healthpolicy.usc.edu">ithelp@healthpolicy.usc.edu</a></td>
<td></td>
<td>213-740-2174</td>
</tr>
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</table>
INTERNATIONAL INITIATIVES
Office of Research
3434 S. Grand
CAL 130

The Price Office of Research serves as a resource for research faculty and their administrators. The office oversees grant and contract administration and research compliance to support and facilitate funding and adherence to University and federal, state and private sponsor policies. The office also provides an integrated set of services designed to help faculty navigate the USC contracts and grants process from proposal development and submission through post-award management.

Neeraj Sood  Vice Dean for Research  213-821-7949 nsood@usc.edu
Meggy Frye  Assistant Director  213-821-8175 mfrye@price.usc.edu
Elizabeth Gatchalian  Contract & Grants Coord.  213-821-8180 egatchal@price.usc.edu
Nalini Gujuluva  Budget Business Analyst  213-821-0418 gujuluva@price.usc.edu

Price Centers

<table>
<thead>
<tr>
<th>Center</th>
<th>Director:</th>
<th>Program Administrator:</th>
</tr>
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<tbody>
<tr>
<td>John &amp; Judith Bedrosian Center</td>
<td></td>
<td>Dr. Raphael Bostic</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Aubrey Hicks</td>
</tr>
<tr>
<td>Center for Economic Development</td>
<td>Director:</td>
<td>Dr. Leonard Mitchell</td>
</tr>
<tr>
<td></td>
<td>Program Administrator:</td>
<td>Deepak Bahl</td>
</tr>
<tr>
<td>Center for Health Care Finance Policy &amp; Management</td>
<td>Director:</td>
<td>Dr. Glenn Melnick</td>
</tr>
<tr>
<td></td>
<td>Program Administrator:</td>
<td>None</td>
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<tr>
<td>Center for Homeland Security (CREATE)</td>
<td>Director:</td>
<td>Detlof Von Winterfeldt</td>
</tr>
<tr>
<td></td>
<td>Program Administrator:</td>
<td>Michael Navarrete</td>
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<tr>
<td>Center for Philanthropy and Public Policy</td>
<td>Director:</td>
<td>Dr. James Ferris</td>
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<tr>
<td></td>
<td>Program Administrator:</td>
<td>Linda Sturm</td>
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<tr>
<td>Center for Sustainable Cities</td>
<td>Director:</td>
<td>Dr. Hilda Blanco</td>
</tr>
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<td></td>
<td>Program Administrator:</td>
<td>None</td>
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<tr>
<td>Lusk Center for Real Estate</td>
<td>Director:</td>
<td>Dr. Richard Green</td>
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<tr>
<td></td>
<td>Associate Director:</td>
<td>Sonia Savoulian</td>
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<tr>
<td>METTRANS Center</td>
<td>Director:</td>
<td>Dr. Genevieve Giuliano</td>
</tr>
<tr>
<td></td>
<td>Assistant Director:</td>
<td>Victoria Deguzman</td>
</tr>
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</table>

**Office of Research, Continued**

### Price Centers

<table>
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<tr>
<th>Center</th>
<th>Faculty Director</th>
<th>Program Administrator</th>
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<tbody>
<tr>
<td>Population Dynamics Group</td>
<td>Dr. Dowell Myers</td>
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<tr>
<td>Price Center for Social Innovation</td>
<td>Dr. Gary Painter</td>
<td>Richard Parks</td>
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<tr>
<td>Leonard Schaeffer Center for Health Policy &amp; Research</td>
<td>Dr. Dana Goldman</td>
<td>Ann Harada</td>
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<tr>
<td>USC Schwarzenegger Institute</td>
<td>Bonnie Reiss</td>
<td>Dan Mazmanian</td>
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<tr>
<td>Tomas Rivera Policy Institute</td>
<td>Dr. Roberto Suro</td>
<td>None</td>
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<tr>
<td>Safe Communities Institute</td>
<td>Frank Quiambao</td>
<td>Juan Noguera</td>
</tr>
</tbody>
</table>

### USC and Price School Websites

**USC Research Webpage**

[http://research.usc.edu/](http://research.usc.edu/)

**USC Research Administration (TARA)**

[https://research.usc.edu/usc-research-administration-system/](https://research.usc.edu/usc-research-administration-system/)

**Price School Research Webpage**

[http://priceschool.usc.edu/research/](http://priceschool.usc.edu/research/)

**Price School Research Administration Webpage**

[http://priceschool.usc.edu/intranet/research-admin/](http://priceschool.usc.edu/intranet/research-admin/)
### Office of Research, Continued

**Contracts and Grants Services**
- Funding opportunities
- Proposal Development & Proposal Approval
- General Proposal, Grant, Contract Inquiries
- Proposal development & Submission
- Post Award Set-up & Funding
- Post Award Grants & Contracts Management
- Faculty Updates/Research News
- Research Reports
- Training on Contracts & Grants Financial Systems

**Contact**
- Neeraj Sood
- Neeraj Sood
- Meggy Frye
- Neeraj Sood & Meggy Frye
- Meggy Frye
- Elizabeth Gatchalian & Nalini Gujuluva
- Neeraj Sood & Meggy Frye
- Meggy Frye
- Meggy Frye
Recruitment and Admissions Office
650 Childs Way
RGL 111

The Recruitment and Admissions Office (one of two units that is part of Student Affairs) implements strategies to attract and enroll high quality and diverse students to our undergraduate program, core master’s programs (MHA, MNLM, MPA, including the MPA in Sacramento, MPL, MPP) and Ph.D. programs. One-year master’s programs and executive program recruitment (EML, IPPAM, MRED and DPPD) is handled by the individual programs and online program recruitment (MPA-OL and EMHA-OL) is handled by Pearson.

In addition, the office processes all graduate applications for admission, including applications to one-year and executive programs and online programs. The Recruitment and Admission Office works closely with the Undergraduate Programs Office in processing undergraduate changes of major and minors and with the Graduate Programs in Health Policy and Management, Public Administration and Urban Planning and Development in processing applications of Progressive Degree students and with all programs in processing applications of those applying to our graduate certificate programs.

Marisol Rios    Director    213-740-0527    marisolr@price.usc.edu
Sarah Esquivel  Assistant Director    213-740-0399    sesquiv@price.usc.edu
Ashleigh Stayton   Recruitment/Marketing Mgr    916-637-8970    stayton@price.usc.edu
Will Coucheron-Aamot    Admissions Counselor    213-740-0710    couchero@usc.edu
Derek Robinson     Admissions Counselor    213-740-1036    derekrob@price.usc.edu

Price School Websites

Price School Webpage
http://priceschool.usc.edu/

Price School Admissions Office
http://priceschool.usc.edu/admission/
### Recruitment and Admissions Office, Continued

<table>
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<td>MPA (Domestic applicants)</td>
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<td>Marisol Rios</td>
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<td>New Business (Markets, Student Organizations, Exchanges)</td>
<td>Carol Rush</td>
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<tr>
<td>Recruitment / Marketing</td>
<td>Carol Rush or Marisol Rios</td>
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<tr>
<td>Sacramento Recruitment</td>
<td>Ashleigh Stayton</td>
</tr>
<tr>
<td>Social Media</td>
<td>Sarah Esquivel, Will Coucheron-Aamot,</td>
</tr>
<tr>
<td></td>
<td>Derek Robinson</td>
</tr>
<tr>
<td>Student Affairs Events</td>
<td></td>
</tr>
<tr>
<td>(Orientations, Admitted Student Events)</td>
<td>Christine Cho</td>
</tr>
</tbody>
</table>
Reserve Officer Training Programs (ROTC)

The University of Southern California hosts the Air Force, Army, Marine Corps and the Navy on campus through the Reserve Officer Training Program (ROTC) established by Congress on March 4, 1925. The ROTC programs at USC, administered by the Price School, are dedicated to preparing young adults for military service.

<table>
<thead>
<tr>
<th>USC Air Force ROTC</th>
<th>Commanding Officer: Lieutenant Colonel Ghia P. Simmons, USAF</th>
</tr>
</thead>
<tbody>
<tr>
<td>Program Assistant: Shahla Fatemi</td>
<td></td>
</tr>
<tr>
<td>Email:             <a href="mailto:shahlafa@usc.edu">shahlafa@usc.edu</a></td>
<td></td>
</tr>
<tr>
<td>Office:            PED 112</td>
<td></td>
</tr>
<tr>
<td>Telephone: 213-740-2670</td>
<td></td>
</tr>
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</table>

<table>
<thead>
<tr>
<th>USC Army ROTC</th>
<th>Commanding Officer: Lieutenant Colonel Justin Chezem, USA</th>
</tr>
</thead>
<tbody>
<tr>
<td>Program Assistant:  Cathy Ioki</td>
<td></td>
</tr>
<tr>
<td>Email:              <a href="mailto:cioki@rotc.usc.edu">cioki@rotc.usc.edu</a></td>
<td></td>
</tr>
<tr>
<td>Office:             PED 110</td>
<td></td>
</tr>
<tr>
<td>Telephone: 213-740-2770</td>
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<table>
<thead>
<tr>
<th>USC Naval ROTC</th>
<th>Commanding Officer: Colonel Christopher J. Michelsen, USMC</th>
</tr>
</thead>
<tbody>
<tr>
<td>Program Assistant:  Marsha Stoughton</td>
<td></td>
</tr>
<tr>
<td>Email:              <a href="mailto:stoughto@rotc.usc.edu">stoughto@rotc.usc.edu</a></td>
<td></td>
</tr>
<tr>
<td>Office:             PED 101</td>
<td></td>
</tr>
<tr>
<td>Telephone: 213-740-1839</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>University Liaison to ROTC Programs</th>
<th>Regina Nordahl</th>
<th>Associate Dean</th>
</tr>
</thead>
<tbody>
<tr>
<td>Email:                              rnor <a href="mailto:Dahl@price.usc.edu">Dahl@price.usc.edu</a></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Office:                             RGL 312</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Telephone: 213-740-1920</td>
<td></td>
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</tbody>
</table>

USC and Price Webpages

ROTC Financial Aid Questions
http://www.usc.edu/admission/fa/general/rotc-general.html

USC Army ROTC Program
http://uscrotc.com/

USC Air Force ROTC Program
http://www.usc.edu/dept/afrotc/

USC Naval ROTC Program
http://www.usc.edu/dept/nrotc/
The Price School in Sacramento
State Capital Center Office
1800 I Street
Sacramento, CA 95811-3004
916-442-6911

Located just a few blocks from the California State Capitol, the USC Sol Price School of Public Policy in Sacramento affords exceptional academic, executive education and research opportunities. We offer the Master of Public Administration (MPA) degree and Leadership Programs at the Center. The Price School in Sacramento is actively engaged in policy outreach to establish partnerships and produce knowledge that improves problem solving on critical issues facing our society.

Janet Denhardt  Director & Faculty  916-637-8978  denhardt@price.usc.edu
Robert Denhardt  Faculty  916-637-8989  rdenhardt@price.usc.edu
Juliet Musso  Faculty  916-637-8986  musso@price.usc.edu
Chris Weare  Faculty  916-637-8987  weare@price.usc.edu
Paul Danczyk  Director-Ex Ed  916-637-8988  danczyk@price.usc.edu
Doug Evans  Recruit/ Marketing Manager  916-637-8970  evansdou@price.usc.edu
Juliet Lee  Policy Outreach  916-637-8972  julietle@price.usc.edu
Scott Steele  MPA Program Coordinator  916-637-8985  ssteele@price.usc.edu

Price School Websites
Price School in Sacramento
http://priceschool.usc.edu/programs/sacramento/

Services Available:
Academic Programs
Events
Facilitates Inquiries
General Inquiries
Guest Parking
Leadership/Executive Education Programs
Marketing
Policy Outreach
Student Inquires
Student Recruitment
Reserve Classroom or Meeting Room
Travel Information

Contact
Janet Denhardt
Scott Steele or Juliet Lee
Scott Steele
Juliet Lee
Scott Steele or Juliet Lee
Robert Denhardt or Paul Danczyk
Doug Evans
Janet Denhardt
Scott Steele
Doug Evans
Scott Steele or Juliet Lee
Scott Steele or Juliet Lee
Student Affairs Offices
650 Childs Way
RGL 108 and 111

Student Affairs is divided into two units: Recruitment and Admissions (see also page 29) and Student Services (see also page 36) and provides services that support students and the academic programs that cut across the school or multiple degree programs. In addition, Student Affairs supports the Dean’s Office and Academic Programs by providing degree program and school-wide enrollment and student aid projections and enrollment analyses.

Carol Rush  Associate Dean  213-740-9852  crush@price.usc.edu
Christine Cho  Student Services Advisor  213-740-3353  cho890@price.usc.edu
Will Coucheron-Aamot  Admissions Counselor  213-740-0710  couchero@price.usc.edu
Sarah Esquivel  Asst Dir-Recruit/Admissions  213-740-0399  sesquive@price.usc.edu
David Glavin  Student Affairs Analyst  213-740-0525  dglavin@price.usc.edu
Carmen Gomez  Office Manager  213-740-1778  cgomez@price.usc.edu
Marisol Rios  Director-Recruit/Admissions  213-740-0527  marisolr@price.usc.edu
Derek Robinson  Admissions Counselor  213-740-1036  derekrob@price.usc.edu
Ashleigh Stayton  Recruit/Marketing Mgr  916-637-8970  stayton@price.usc.edu
Christine Wilson  Director of Student Services  213-740-4127  wilsonca@price.usc.edu

Price School Websites

Price School Webpage  
http://priceschool.usc.edu

Price School Admissions Office  
http://priceschool.usc.edu/admission/

Price School Current Students  
http://priceschool.usc.edu/students/

Price School Sacramento  
http://priceschool.usc.edu/programs/sacramento/
Student Affairs Offices, Continued

Student Affairs (overall)  Carol Rush

**Recruitment and Admissions:**

**Admissions**
- Undergraduate
- DPPD
- EMHA-Online
- EML
- IPPAM
- MHA
- MNLM
- MPA (Domestic applicants)
- MPA (International applicants)
- MPA-Online
- MPL
- MPP
- MRED
- PHD

**New Business (Markets, Student Organizations, Exchanges)**  Carol Rush

**Recruitment / Marketing**  Carol Rush or Marisol Rios

**Sacramento Recruitment**  Ashleigh Stayton

**Social Media**  Sarah Esquivel, Will Coucheron-Aamot, Derek Robinson

**Student Affairs Events**
- (Orientations, Admitted Student Events)  Christine Cho

**Student Services:**

**Student Services (Overall)**  Christine Wilson

**Class Cancellations**  Academic Programs Office (213) 740-1460

**Course Evaluations**  Jennifer Hsu

**Class Rosters**  Download at [https://grs.usc.edu](https://grs.usc.edu) using your USC Login

**Commencement**  Christine Wilson or Christine Cho

**Enrollment Analyses/Student Data**  Carol Rush or David Glavin

**Financial Aid**  Christine Wilson or Carmen Gomez

**Grades (All on line)**  [www.usc.edu/dept/ARR/grades/](http://www.usc.edu/dept/ARR/grades/) or Jennifer Hsu

**New Business (Markets, Student Organizations, Exchanges)**  Carol Rush
Student Affairs Events
   (Orientations, Admitted Student Events)  Christine Cho
Student Exchanges  Christine Wilson or Christine Cho
Student Incident Reporting  Carol Rush
Student Organizations and Honor Societies  Christine Cho
Washington Semester  Christine Cho

Analysis:
Enrollment Analyses and Projections  Carol Rush
Student Data for Accreditations and Research Proposals  David Glavin

Contact
Carol Rush or David Glavin
David Glavin
APPENDIX
# Academic Calendar for AY 2016-2017

## Fall Semester 2016

<table>
<thead>
<tr>
<th>Event</th>
<th>Days</th>
<th>Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Open Registration</td>
<td>Mon-Fri</td>
<td>August 15-19</td>
</tr>
<tr>
<td>Move-In</td>
<td>Wed</td>
<td>August 17</td>
</tr>
<tr>
<td>Classes Begin</td>
<td>Mon</td>
<td>August 22</td>
</tr>
<tr>
<td>Labor Day</td>
<td>Mon</td>
<td>September 5</td>
</tr>
<tr>
<td>Thanksgiving</td>
<td>Wed-Sun</td>
<td>November 23-27</td>
</tr>
<tr>
<td>Classes End</td>
<td>Fri</td>
<td>December 2</td>
</tr>
<tr>
<td>Study Days</td>
<td>Sat-Tue</td>
<td>December 3-6</td>
</tr>
<tr>
<td>Exams</td>
<td>Wed-Wed</td>
<td>December 7-14</td>
</tr>
<tr>
<td>Winter Recess</td>
<td>Thu-Sun</td>
<td>December 15-January 8</td>
</tr>
</tbody>
</table>

## Spring Semester 2017

<table>
<thead>
<tr>
<th>Event</th>
<th>Days</th>
<th>Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Open Registration</td>
<td>Thu-Fri</td>
<td>January 5-6</td>
</tr>
<tr>
<td>Classes Begin</td>
<td>Mon</td>
<td>January 9</td>
</tr>
<tr>
<td>Martin Luther King's Birthday</td>
<td>Mon</td>
<td>January 16</td>
</tr>
<tr>
<td>Presidents' Day</td>
<td>Mon</td>
<td>February 20</td>
</tr>
<tr>
<td>Spring Recess</td>
<td>Sun-Sun</td>
<td>March 12-19</td>
</tr>
<tr>
<td>Classes End</td>
<td>Fri</td>
<td>April 28</td>
</tr>
<tr>
<td>Event</td>
<td>Days</td>
<td>Dates</td>
</tr>
<tr>
<td>-----------------------</td>
<td>--------</td>
<td>-------------</td>
</tr>
<tr>
<td>Study Days</td>
<td>Sat-Tue</td>
<td>April 29-May 2</td>
</tr>
<tr>
<td>Exams</td>
<td>Wed-Wed</td>
<td>May 3-10</td>
</tr>
<tr>
<td>Commencement</td>
<td>Fri</td>
<td>May 12</td>
</tr>
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</table>

**Summer Semester 2017**

<table>
<thead>
<tr>
<th>Event</th>
<th>Days</th>
<th>Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Registration</td>
<td>Mon-Tue</td>
<td>May 15-16</td>
</tr>
<tr>
<td>Classes Begin</td>
<td>Wed</td>
<td>May 17</td>
</tr>
<tr>
<td>Memorial Day</td>
<td>Mon</td>
<td>May 29</td>
</tr>
<tr>
<td>Independence Day</td>
<td>Mon</td>
<td>July 3-4</td>
</tr>
<tr>
<td>Classes End</td>
<td>Tue</td>
<td>August 8</td>
</tr>
</tbody>
</table>
Holiday Schedule

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Independence Day</td>
<td>Mon, Jul 4</td>
<td>Tue, Jul 4</td>
<td>Wed, July 4</td>
</tr>
<tr>
<td>Labor Day</td>
<td>Mon, Sep 5</td>
<td>Mon, Sep 4</td>
<td>Mon, Sep 3</td>
</tr>
<tr>
<td>Thanksgiving</td>
<td>Thu, Nov 24 to Fri, Nov 25</td>
<td>Thu, Nov 23 to Fri, Nov 24</td>
<td>Thu, Nov 22 to Friday, Nov 23</td>
</tr>
<tr>
<td>Christmas</td>
<td>Sun, Dec 25</td>
<td>Mon, Dec 25</td>
<td>Tues, Dec 25</td>
</tr>
<tr>
<td>Winter Recess</td>
<td>Tue, Dec 27 to Fri, Dec 30</td>
<td>Tue, Dec 26 to Fri, Dec 29</td>
<td>Thu, Dec 13 to Fri, Dec 28</td>
</tr>
<tr>
<td>New Year’s Day</td>
<td>Sun, Jan 1</td>
<td>Mon, Jan 1</td>
<td>Tues, Jan 1</td>
</tr>
<tr>
<td>Martin Luther King Day</td>
<td>Mon, Jan 16</td>
<td>Mon, Jan 15</td>
<td>Mon, Jan 21</td>
</tr>
<tr>
<td>President’s Day</td>
<td>Mon, Feb 20</td>
<td>Mon, Feb 19</td>
<td>Mon, Feb 18</td>
</tr>
<tr>
<td>Memorial Day</td>
<td>Mon, May 29</td>
<td>Mon, May 28</td>
<td>Mon, May 27</td>
</tr>
</tbody>
</table>

Hours of School Operations
Office Operations

Monday through Friday from 8:30 am to 5:00 pm
We are closed on all University approved holidays.

Classroom Operations

Monday through Friday from 8:00 am to 9:30 pm
Saturday and Sunday from 9:00 am to 5:00 pm
We are closed on University approved holidays.

Lewis Hall Hours

Monday through Friday from 7:30 am to 10:00 pm
Saturday and Sunday from 8:00 am to 6:00 pm
We are closed on University approved holidays.

Listservs-E-Mail Address Groups
Faculty
pricefac-l@mymaillists.usc.edu Faculty
pricetenfac-l@mymaillists.usc.edu Tenured Faculty
pricenontenfac-l@mymaillists.usc.edu Non-Tenured Faculty
pricetentrackfac-l@mymaillists.usc.edu Tenured Track Faculty
pricejointfac-l@mymaillists.usc.edu Joint Faculty

Staff
pricestaff-l@mymaillists.usc.edu Staff

Adjunct Faculty
priceaff_fac-l@mymaillists.usc.edu Adjunct Faculty

Faculty & Staff
priceall-l@mymaillists.usc.edu All faculty and staff

Undergraduate Students
priceundgra-l@mymaillists.usc.edu ALL Undergraduates
priceredundgra-l@mymaillists.usc.edu Real Estate Undergraduates

Master Students
pricemstrs-l@mymaillists.usc.edu All Price Master Students
pricemha-l@mymaillists.usc.edu Master of Health Administration
pricempla-l@mymaillists.usc.edu Master of Planning/Planning and Development Studies
pricempa-l@mymaillists.usc.edu Master of Public Administration
pricemppl-l@mymaillists.usc.edu Master of Public Policy
pricemred-l@mymaillists.usc.edu Master of Real Estate Development
priceippam-l@mymaillists.usc.edu Master of Public Policy and Management [IPPAM]
priceeml-l@mymaillists.usc.edu Executive Master of Leadership
priceemhla-l@mymaillists.usc.edu Executive Master of Health Administration
pricemnlm-l@mymaillists.usc.edu Masters of Non-Profit Leadership and Management
priceonlinempa-l@mymaillists.usc.edu Online Masters of Public Administration

Doctoral Students
pricedocs-l@mymaillists.usc.edu All Price Doctoral Students
pricephd-l@mymaillists.usc.edu Doctor of Philosophy [Ph.D.]
pricedppd-l@mymaillists.usc.edu Doctor of Policy, Planning, and Development [DPPD]
pricenonprofitresearch-l@mymaillists.usc.edu Doctor of Non-Profit Research

Other
TRPI-l@mymaillists.usc.edu the Tomas Rivera Policy Institute
CREATE-I@mymaillists.usc.edu Center for Risk and Economic Analysis of Terrorism Events
Priceocs-I@mymaillists.usc.edu Career Services
ROTC@mymaillists.usc.edu Reserve Officer Training Corps

Map of the USC University Park Campus

Printable PDF Link:  http://web-app.usc.edu/maps/map.pdf