

USC Price Graduate Summer Internship Fund Application

Submission Guidelines

This form is to be submitted with all other documents to price.careers@usc.edu with "Internship Fund Application" in the subject line by **11:59 pm on Friday, April 26th**. Files should be named as: "LastName_FirstName." Applications with incomplete information or missing documents will not be considered.

Eligibility

Applicants will be holistically evaluated by a Selection Committee. All applicants to the Internship Fund must meet the following eligibility requirements:

- First-year student in one of Price's two-year master's degree programs (MHA, MPA, MPL, MPP); a second-year dual degree student (e.g., MPP/MPL and MPA/MSW); or a progressive degree student enrolled as a full-time graduate student.
- Applicants must be in good academic standing, with GPA \geq 3.0
- Applicants are limited to a single internship opportunity
- Internships should take place between May 1st through August 19th, 2019 with a minimum 280 hours commitment
- Internships must be unpaid, e.g., no hourly wage or stipend provided
- Internships must be confirmed at time of application

Application Checklist

Only applications with all of the following materials will be considered:

1. Contact Information
2. Internship Details
3. Personal Essays
4. Copy of your internship job description
5. Resume

Special Note About Financial Aid

The Graduate Summer Internship Scholarship will be awarded through the university Financial Aid system as a scholarship. For students with federal loans, the scholarship can affect loan or work study eligibility. The USC Financial Aid office will reevaluate your financial aid award upon receipt of a new scholarship award. In some cases, a scholarship can reduce the loan amount that you are eligible to receive. Please contact Christine Wilson, Student Aid Coordinator, at wilsonca@usc.edu if you have any questions.

By signing below, I confirm the following:

- My internship meets all eligibility requirements outlined above
- All information I've submitted is original and accurate
- If selected, my scholarship will be conditional on submission of an Acceptance Agreement signed by me and my internship supervisor
- I understand the potential impact of this scholarship on my financial aid package

SIGNATURE: _____

DATE: _____

1. Contact Information

USC Student ID (10-digit) # _____ Degree Program(s) _____

Name _____

Local Street _____ City _____

State _____ Postal Code _____

Permanent Street _____ City _____

State _____ Postal Code _____

Country _____

Cell Phone _____ E-mail _____

Emergency Contact Name _____

Relationship _____

Phone _____ E-mail _____

2. Internship Details

Internship Organization _____

Internship Start date _____ End date _____

Location _____

Contact Name _____

Contact Phone _____ Contact E-mail _____

3. Copy of Your Internship Job Description

Please attach a brief statement (1-2 paragraphs) from your future employer or supervisor about expected summer work and roles with application materials.

4. Personal Essay

Please provide answers to the following questions as a separate document (250 word maximum for each):

- I. How will this internship allow you to work towards improving quality of life for people and their communities?
- II. How does this opportunity fit into your future career aspirations and prospects?

5. Resume

Please attach a copy of your current resume in .pdf form with the application materials.