

USC Price

Sol Price School of Public Policy

DEPARTMENTAL PETITION MASTER'S DEGREE AND CERTIFICATE PROGRAMS

Please read all instructions carefully.

- Students are responsible for obtaining all appropriate signatures.
- Separate petitions must be used for each request.
- For substitutions, waivers, and transfers of credit students must list the amount of units, university, course number, and title. Also attach a syllabus from each course and a transcript if one is not already on file.
- Petitions requesting waiver of a course or a prerequisite also require the instructor's signature (if applicable).

Student Information

Name: _____

USC ID number: _____ Email: _____

Daytime Phone Number: _____

Degree program:

- | | | | |
|-------------------------------|--------------------------------|-------------------------------|---|
| <input type="checkbox"/> EMHA | <input type="checkbox"/> IPPAM | <input type="checkbox"/> MPP | <input type="checkbox"/> Dual degree: _____ |
| <input type="checkbox"/> EML | <input type="checkbox"/> MPL | <input type="checkbox"/> MRED | <input type="checkbox"/> Certificate: _____ |
| <input type="checkbox"/> MHA | <input type="checkbox"/> MPA | <input type="checkbox"/> MNLM | <input type="checkbox"/> Other: _____ |

Request

- | | |
|---|---|
| <input type="checkbox"/> Course Substitution/Waiver | <input type="checkbox"/> Leave of Absence: Semester(s)/Year _____ |
| <input type="checkbox"/> Transfer of Units | <input type="checkbox"/> Extension of time: Semester/Year _____ |
| <input type="checkbox"/> Other: _____ | |

Description and rationale for request: _____

Student's Signature

Date

Decision

- Approve Deny

Course Instructor's Signature (if applicable)

Date

Degree Director's Signature

Date

Comments:

Will the approval of this petition violate the 25% rule? Yes No