

USC Price

Sol Price School of Public Policy

Master of Public Administration Application Checklist

The checklist is intended for your personal organization and does not need to be submitted with your application.

- ┆ A USC [Graduate Application](http://gradadm.usc.edu/) or <http://gradadm.usc.edu/>
- ┆ \$90 application fee
- ┆ Official transcripts from all colleges and universities attended (To expedite the processing of your application, please send all transcripts directly to our office)
- ┆ Price Scholarship Application (if applying for scholarships, due by December 15th; included in the Graduate Application)
- ┆ A current resume
- ┆ Three letters of recommendation, including at least one academic reference
- ┆ A statement of purpose (approximately 1,000 words) addressing the following questions:
 - Why are you interested in pursuing the Master of Public Administration degree?
 - How will a Master of Public Administration degree affect or enhance your career aspirations and goals?

Additional documents for international applicants:

- ┆ Official TOEFL/IELTS scores (Scores older than two years are not accepted. Institution Code: 4852.) To submit your IELTS results to USC, please select the "**University of Southern California**" from the list of available institutions **when you register to take the IELTS test. Do not** enter the name, contact information or mailing address of the specific USC department to which you are applying on your IELTS registration.
- ┆ Official transcripts indicating the award of all degrees with the title and date conferred in the applicant's native language and an exact translation into English of each document
- ┆ A financial guarantee statement showing proof of the ability to pay all tuition and living expenses (Please refer to the [guidelines](#).)

Note: Once your online application is submitted, the Price Recruitment and Admissions office will contact you if any materials are lacking from your application.